MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD ON 27.10.2015 AT 3.30 P.M. IN THE COUNCIL HALL OF THE UNIVERSITY, ADMINISTRATIVE COMPLEX, R.VENKATRAMAN NAGAR, PUDUCHERRY, TO ANALYZE THE REPORT SUBMITTED TO THE NAAC.

Members present

Sl.No.	Designation	Position
1	Prof. Anisa Basheer Khan Vice-Chancellor (i/c)	Chairperson
2	The Dean College Development Council	Member
3	The Dean Students Welfare	Member
4	The Controller of Examinations Examination Wing	Member
5	The Librarian Central Library	Member
6	The Officer-in - Charge Engineering Wing	Member
7	The Systems Manager Computer Centre	Member
8	The Deputy Registrar Administration	Member
9	The Assistant Registrar Planning and Development Section	Member
10	The Dean School of Engineering and Technology	Member
11	The Dean School of Physical, Chemical & Applied Sciences	Member
12	The Dean School of Life Sciences	Member
13	The Dean School of Humanities	Member

14	The Registrar	Member
15	The Finance Officer	Member
16	Prof. S. Balakrishnan Professor, Department of Earth Sciences	Co-ordinator

The committee discussed about the previous overall analysis of NAAC and suggested to prepare the Action Taken Report.

- Further, decided that

  Constitution of AAAC, for which a senior / retried eminent academic as chairperson.

  To include one or two members from previous AAAC committee, one or two members from previous NAAC committee, one member from ongoing NAAC team and one from media and communication.

- To constitute a NAAC steering committee and then Subcommittees.

- The following members are suggested to form a committee for preparation of AQAR report:

  1. Dr. H. Surya Prakash Rao, Professor, Department of Chemistry, PU

  2. Dr. P. Tirupathi Rao, Asso. Prof & Head, Department of Statistics, PU

  3. Dr. Sujatha Vijayaraghavan, Professor, Professor, Department of English, PU

  4. Dr. S. Ravi, Assistant Professor, Department of Computer Science, PU

  5. Dr. R. Vishnu Vardhan, Assistant Professor, Department of Statistics, PU

The Recommendations of the NAAC for Quality Enhancement of the Institute has been discussed point wise:

1. Additional Centers for conduct of entrance test may be created for student admission to Pondicherry University.

   It was recommended that all the centres where entrance exams was conducted in May 2013 - 2014 are to be retained and additional centres may be opened depending on number of applications received.

2. *Teaching and research programmes could be commenced in Genetics, Biodiversity, and Plant Sciences, in view of the current importance of these disciplines.*

   New programmes in the field of Genetics, Biodiversity and Plant Sciences has been proposed for study:

   1. Stem Cell
   2. Genetic Biology,
   3. Animal Cell etc.,

3. *Personality building courses may be created for all-round student development.* ✓

   Dr. Rajeswari Seshadri, Associate Professor, Dept of Mathematics conducting Soft course/skill development programme in collaboration with IITs and the same may be streamlined and in the name of Institution to benefit other students as well.

4. *Linkages between related disciplines and interdisciplinary work may be strengthened in both Teaching and Research.* ✓

   It was noted that interdisciplinary research is conducted involving some of the departments such as Physics and Earth Sciences, Biotechnology and Earth Sciences and Earth Sciences and Chemistry. However, this needs to be further strengthened.

5. *Open electives in subjects such as Biostatistics, Computer Modelling and Simulation, Statistical Methodology, and Drug Designing may be introduced.*

   Already introduced as Add-on courses in various departments for the benefit of students

6. *Social Science students should be offered courses on major advances in the Sciences and vice versa.* ✓

   A curriculum to be developed in the Science and Social Sciences faculties at very basic level. Such course in Science is to be offered as soft core course for Humanities and Social Sciences Students only and vice versa.

7. *Teaching, learning and evaluation should lay proper emphasis on critical and creative thinking.*

   Under the CBCS due attention is paid on this aspect. Further strengthening needs additional innovation.

8. *Non-teaching and technical staff strength may be augmented to cope with the University's expansion.*

   To be addressed – to prepare the database.

9. *Video-conferencing facilities between the main campus and satellite campuses should be improved.*

   Video conferencing facilities are already established between the Main Campus and Karaikal Campus and recently Port Blair Campus also.

10. *The Library should acquire latest scholarly editions of books and print versions of major journals.*

    The Librarian pointed out that due to non-availability of funds for the past 3 years books could not be purchased. If sufficient funds are made available by the UGC purchase of books will be taken up

11. *An Ethics Committee for Research should be established* ✓

    Each School will establish an ethical committee and these School Ethical Committee will come under one umbrella (i.e), University Institution Ethics Committee for which Director (Research) or Senior Most Dean will be the Chairperson of the Committee.

12. *The University may consider providing an independent auditorium for the School of Performing Arts and establishing a Convention Centre.* ↵

    In vacant space near to the School of Performing Arts building an Open Theatre / auditorium is to be constructed for practicing stage performance by students of School of Performing Arts.

13. *NET/SET Centre may be established at the University.*

    Special Coaching Classes for NET/SLET/SET has been already established and University is conducting the UGC NET examination as per the direction of UGC.

14. *There should be greater interaction of the University with the local community.*

The following services of the Department / Centres have facilitated greater interaction with the local Community

- University's Community radio Puduvai Vani

- Community College

- Department of Tourism Studies   -   Village Adoption Scheme

- Department of Sociology

- Department of Social Work   -Village Adoption Scheme part of curriculum

- Centre for Study of Social Exclusion and Inclusive Policy

- Centre for Women's Studies

- Computer Centre   - Apprenticeship training(PASAA)

- Adult Education -   Special Coaching to Women in Nearby Villages (Computer Operations)

- Enabling Unit   - HEPSN for People with Special Needs

15. In the next five years, the University may focus on consolidation of existing programmes

Stabilized all the existing programme and plans to open new programs in *Genetics, Biodiversity, and Plant Sciences*.

3.2 Institutional Weaknesses:

- *Independent career guidance and counseling cell may be strengthened to make the students more employable.*

Each School should have the placement cell, a faculty of the School will be incharge of placement activities. A full time placement officer for the University will be appointed who will co-ordinate placement activities of all the Schools of Pondicherry University and affiliated colleges.

3.3 Institutional Opportunities:

- *Plant science research programmes may be established, making use of the huge and verdant campus*

Establishment of International Centre for Land Use and Bioresources (ICLUB) at Pondicherry University in collaboration with University of Basel is under process.

3.4 : Institutional Challenges:

- *To introduce a student tracking programme*

  Dean, Students Welfare should conduct Institutional Alumni meet every year and each department should prepare their department alumni list and submit to the Dean, Students welfare for conduct of the same.

- *To continuously upgrade and improve research culture, and publish in high-impact journals of international repute*

  Librarian suggested that each faculty ~~must upload their~~ *send their publications to be uploaded* softy copy ~~of the Publication~~ in the Library Repository ~~as a public domain~~. *which would be available on INTRANET* *Also suggested that list of Journals with Impact Factor from respective Departments should be consolidated and uploaded on the University website.*

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Planning and Development Section

Assistant Engineer
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Administration

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